



NMWC Transporter Volunteer Description

PURPOSE: The Transporter Volunteers transport orphaned and injured wildlife from around the state to New Mexico Wildlife Center for rehabilitation.

CLASSIFICATION: Volunteer; this position is limited by all NMWC policies and local, state, and federal laws, rules and regulations.

REPORTS TO: Volunteer Coordinator

LEVEL OF PHYSICALITY: Low - Moderate

HOURS: As needed (can specify days and times you are more likely to be available).

If a transporter hasn't been available four times in a row when called, the Volunteer Coordinator will be in touch about availability and interest in continuing to be a transporter.

POSITION SUMMARY: Transporter volunteers play an important role by transporting injured and orphaned animals to the wildlife hospital so that they can receive the care they need and have the chance to return to the wild. The New Mexico Wildlife Center hospital cares for and rehabilitates native New Mexico wildlife from throughout the state, receiving around 800-1,000 animals per year. If an animal rescuer is not able to bring an animal to us, Transporter Volunteers are called upon to safely transport these animals to the Center. In addition to safe transportation, these volunteers provide a stress free environment during travel. Transporters also act as the face of NMWC when meeting with rescuers, representing NMWC's mission and values in each interaction.

REWARDS & BENEFITS

Volunteers benefit from this position by:

- Being part of a team,
- Playing a direct role in wildlife conservation,
- Knowing that an animal had a better chance at success and better quality of life because safe transportation was provided ,
- Being able to educate the public about wildlife conservation and helping NMWC achieve its mission.

CORE DUTIES

- Provide an environment for the animal being transported that is as stress-free as possible which includes not playing loud music or talking loudly, and NOT having domestic animals in the car during wildlife transport. Temperature in the car must be maintained at an appropriate level for the wildlife (working heater and A/C in vehicle required).
- Drive safely, responsibly, and within New Mexico vehicle regulations.
- Promote NMWC and its mission to rescuers and other members of the public.
- Attend annual transporter trainings and meetings to get NMWC state and federal permits, rescuer forms, any volunteer updates, and to learn safe animal capture and handling.
- Capture and contain small wild animals or transfer animals to an appropriate travel container (this is only as needed and not generally needed at every rescue).



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QUALIFICATIONS AND RESPONSIBILITIES

Volunteers in this position must:

- Have a passion for NMWC's mission.
- Have a valid driver's license, proof of auto insurance, and clean driving record with no moving violations or DUI in three years. Subject to a background check.
- Bring the animal directly to NMWC once picked up. No detours. Must notify NMWC immediately if an emergency situation arises during transport.
- Respect wild animals and treat them as such. Minimize contact with the animals and NEVER open an animal's container during transport.
- Carry the provided copies of NMWC's state and federal Wildlife Rehabilitation permits in car at all times during transport.
- Carry wildlife rescue supplies in the car during transport: rescuer forms, extra box, blanket/towel, gloves, trash bag.
- Follow all instructions, protocols, and procedures pertaining to wildlife transportation.
- Wear a name tag when meeting with a rescuer.
- If presented with a question, refer to a script with answers to common questions. If no answer is available, refer rescuers to correct business card.
- Carry NMWC brochures, business cards, and donation envelopes to provide to rescuers when appropriate. Contact Volunteer Coordinator when more of these are needed.
- Track volunteer hours through Volgistics.
- Follow up-to-date COVID protocols implemented by NMWC and the state.
- Have an email address and check email regularly for communication from NMWC.

WORK ENVIRONMENT: The physical demands described here are representative of those that must be met by a volunteer to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. Some of the duties of this position are performed outdoors in various weather conditions, ranging from rain, wind, snow, cool to cold weather, and extreme heat. While performing the duties of this job, the volunteer is required to stand, walk, and use hands. Specific vision abilities required by this job include close vision, distance vision, peripheral vision, depth perception, and ability to adjust focus. The incumbent must occasionally lift and/or move animal crates or boxes. The work environment may be exposed to inclement weather; pollen, mold, dust, dirt and other airborne contaminants; and temperature variations. Must be able to safely handle live animals and tolerate exposure to animal dander, animal wastes, and other zoonotic contaminants. Must be able to work in close proximity to native wildlife species. Must be able to wear all required protective clothing and equipment.

❖ **Note: Volunteers in this classification may be required to have COVID vaccination.**

DISCLAIMER: This position description has been designed to indicate the general nature and level of work performed by a volunteer within this role. It is not designed to contain or be interpreted as a comprehensive inventory of all duties, responsibilities and qualifications required of a volunteer in this position.

EEO STATEMENT: All qualified applicants will receive consideration for volunteer placement without regard to race, color, religion, sex, national origin, disability status, protected veteran status, gender identity, sexual orientation, pregnancy and pregnancy-related conditions, or any other characteristic protected by law. All NMWC volunteers are subject to volunteer eligibility and background security checks.